

**WOOD-RIDGE BOARD OF EDUCATION
WOOD-RIDGE, NEW JERSEY 07075
PUBLIC SESSION AGENDA
JULY 17, 2023**

Call to Order

Open Public Meeting Statement

This is a Regularly Schedule Public Session of the Wood-Ridge Board of Education and is in compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, also known as the Sunshine Law. This meeting has been approved by resolution adopted at the Re-Organization Meeting held on January 3, 2023. Notification has been sent to The Record. Notification has also been posted in the Wood-Ridge Borough Hall, the Wood-Ridge Memorial Library, TAPinto.net and the Wood-Ridge Board of Education website.

Please be advised that all or a portion of this meeting is being live-streamed in real time and will be recorded for re-broadcasting at a future date.

Roll Call

	Mr. Fallon	Mr. Garvin	Mr. O’Byrne	Mr. Vaccaro	Mr. Biamonte	Mr. Nieves
Present						
Absent						

Executive Session:

Negotiations

Student Matters

Call to Order (reopen of public meeting)

Open Public Meeting Statement

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Please be advised that all or a portion of this meeting is being live-streamed in real time and will be recorded for re-broadcasting at a future date.

Presentation(s)/Recognition(s)/Award(s):

Superintendent's Report

Approval of Minutes – Upon the recommendation of the Superintendent, the Board of Education approved minutes of the following meeting:

*Executive & Work Session Meeting:
Executive & Public Session Meeting: June 26, 2023*

MOTION by , **SECOND**

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mr. O'Byrne			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried

Committee Reports

The Board of Education takes official action at its Business Meetings. Prior to the Board taking action at its business meetings, committee meetings are scheduled where in-depth approval occurs. At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

At the Board of Education's committee meetings, no formal action is taken. The typical schedule of meetings is as follows;

Type of Meeting

Curriculum & Instruction

Members

Mr. Christopher Garvin, Chairman
Mr. Richard Fallon
Superintendent, Mr. Anthony Albro

Personnel

Mr. Joseph Biamonte, Chairman
Mr. Albie Nieves
Superintendent, Mr. Anthony Albro

Policy

Mr. Richard Fallon, Chairman
Mr. Dylan O’Byrne
Superintendent, Mr. Anthony Albro

Building & Grounds

Mr. Joseph Biamonte, Chairman
Mr. Dylan O’Byrne
Superintendent, Mr. Anthony Albro
Mrs. Jenine Murray

Finance

Mr. Christopher Garvin, Chairman
Mr. Albie Nieves
Superintendent, Mr. Anthony Albro
Mrs. Jenine Murray

*(Each of these meetings may include an Executive Session for the Discussion
Of Approval of matters that may be appropriate for Executive Session.)*

New Business – Items for Discussion

Hearing of Citizens (Resolutions Only)

Hearing of Citizens

Consent Agenda

Communications

Unfinished Business

Hearing of Citizens

Adjournment

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**BO11: (M) Approval of Amendment to the Long-Range Facilities Plan to
Reflect the Addition of Modular Classroom Units at the Catherine
E. Doyle Elementary School**

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**WOOD-RIDGE BOARD OF EDUCATION
WOOD-RIDGE, NEW JERSEY 07075
PUBLIC SESSION AGENDA
July 17, 2023**

CURRICULUM & INSTRUCTION - Mr. Christopher Garvin, Chairman

C&I 1: (M) Approval of Home Instruction – Educere Courses Extension

Upon the recommendation of the Superintendent, the Board of Education approves the following request for final home instruction services:

Student ID #	Home Instruction Program – Part 4	Home Instruction Cost	Home Instruction Start/End Dates
52006103	<u>Educere, Inc –Part 7/Final</u> Economics-Basic DCFSP3245	\$399.00	Part 7 & Final Section: Estimated Start 7/8/2023
	Computer Fundamentals HS DCFSP4241	\$399.00	Running History..... Part 6 Estimated Start: 5/1/2023 Part 5 Estimated Start: 1/3/2023 Part 4 Estimated Start: 9/8/2022 Part 3 Estimated Start: 6/11/2022 Part 2 Estimated Start: 02/14/2022 Part 1 Estimated Start: 10/11/2021

C&I 2: (M) Approval of Ordering CST Protocol/Testing Materials for 2023-2024 SY

Upon the recommendation of the Superintendent, the Board of Education approves the following request ordering CST Protocol/Testing Materials for 2023-2024 SY

Organization	Product	Price	Requested by
Pearson Clinical	Assorted Protocols (WIAT V WISC4)	\$340.20	Child Study Team
WPS Publishing	Protocols (OWLS ABAS)	\$389.00	Child Study Team
Pearson Clinical	Bilingual Test Kit (Preschool Language Scales)	\$537.25	Child Study Team /Speech Dept
Academic Therapy Publications	Bilingual Test Kit (Receptive Vocab Test)	\$396.00	Child Study Team /Speech Dept

C&I 3: (M) Approval of Dual Enrollment Partnership

Upon the recommendation of the Superintendent, the Board of Education approves the Dual Enrollment Program with Bergen Community College for the 2023-2024 school year.

C&I 4: Approval of Adoption of New Curriculum – STEM/STEAM Grades 4 – 6

Upon the recommendation of the Superintendent of Schools, the Board of Education approves the adoption of the following new curriculum:

STEM/STEAM Grades 4&5
STEM/STEAM Grade 6

C&I 5: (M) Approval of Professional Development Request

Upon the recommendation of the Superintendent, the Board of Education approves the following professional development request

Staff Member	Workshop Title	Date(s)	Location	Registration Fee	Travel Expenses	Total Cost Not To Exceed*
Ben Suro	School Management and Leadership Harvard Business School	7/19-8/16	Online	\$449	n/a	n/a

C&I 6: (M) Approval of Submission of District Emergency Virtual/Remote Instruction Plan for the 2023-2024 School Year

Upon the recommendation of the Superintendent of Schools, the Board of Education approves the proposed submission of the District Emergency Virtual/Remote Instruction Plan for the 2023-2024 school year.

[https://docs.google.com/document/d/1SgqH9nbXD9Eac8kKp1vdyW8FXK5J3OTt/edit?usp=drive link&ouid=117691348726096873674&rtpof=true&sd=true](https://docs.google.com/document/d/1SgqH9nbXD9Eac8kKp1vdyW8FXK5J3OTt/edit?usp=drive_link&ouid=117691348726096873674&rtpof=true&sd=true)

MOONACHIE INCLUDED: C&I – 1, 2, 3, 5, 6

MOTION_____, **SECOND**_____

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mr. O’Byrne			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried

WOOD-RIDGE ONLY: C&I – 4

MOTION_____, **SECOND**_____

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mr. O’Byrne			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried

PERSONNEL - Mr. Joseph Biamonte, Chairman

P1: Approval of Appointment of CARE Personnel – 2023-2024

Upon the recommendation of the Superintendent, the Board of Education approves the following CARE personnel appointments:

	Name	Salary per hour
1.	Isabella Nieves	\$25
2.	Gianna Onnembo	\$25

P2: Approval of Summer Acceleration Learning Personnel Appointment

Upon the recommendation of the Superintendent, the Board of Education approves the following personnel appointment:

Name	Location	Position	Compensation	Start Date	End Date
Gloria Glavan	Doyle	Substitute – ESY Teacher	\$63.27 per hour	6/21/23	7/26/23
Susan Gravina	CED	Summer Substitute Paraprofessional (as needed)	per diem	7/21/23	7/26/23

P3: (M) Approval of Personnel Appointment - Revised

Upon the recommendation of the Superintendent, the Board of Education approves the following personnel appointment:

Name	Location	Position	Compensation	Start Date	End Date
Ashleigh Ford	District	Speech Therapy Services & Evaluation Reports	\$63.27 per hour – Up to 15 hrs per week/MAX	6/20/23	8/30/23
Gabriele Diaby	CST (shared WR/ Moonachie)	Psychologist	\$63.27/Hr / Up to 50 Hours (Evals/Mtgs) Amend/Increase Hours to: Up to 60 Hours (Evals/Mtgs)	6/19/23	8/30/23

P4: Approval of Personnel Appointment

Upon the recommendation of the Superintendent, the Board of Education approves the following personnel appointment:

Name	Location	New Hire Replacement Transfer	Position	FT/ PT	Compensation	Start Date	End Date
Elizabeth Lezajski	WRIS	Replacement	Teacher	FT	\$67,561.00 WREA MA, Step 6	9/1/23	6/30/24
Kimberly Palomino	CED/ WRIS	Replacement	Teacher	FT	\$61,597.00 WREA MA, Step 2	9/1/23	6/30/24
Suzanne Anderson	WRIS	Replacement	Para	PT	\$18.76/hour (max of 29 hrs/week) WREA PT-Para Guide, Step 1	9/5/23	6/21/24

P5: (M) Approval of Appointment of Substitute

Upon the recommendation of the Superintendent, the Board of Education approves the following request for appointment of substitute:

Name	Substitute Position	Recommendation
Morgan Hargrave	Nurse/Teacher	Tony Albro
Veronica Gurwicz	Secretary	Tony Albro
Rania Maroun	Paraprofessional	Tony Albro

P6: (M) Approval of WRHS Co-Curricular Appointments for the 2023-2024 School Year

Upon the recommendation of the Superintendent, the Board of Education approves the following:

Co-Curricular 2023-2024	Teacher	Salary
Environmental Club	Siri Kanya Ganti	\$861
STEM Advisor 7 – 12	Ryan Burger – Advisor TBD Asst. Advisor	\$2,540 \$2,038
Debate Team JV/Varsity	Gloria Glavan	\$2,540
Yearbook Advisor	Peter O’Brien	\$3,991

P7: (M) Approval of Personnel Appointment

Upon the recommendation of the Superintendent, the Board of Education approves the following personnel appointment:

Name	Location	New Hire Replacement Transfer	Position	FT / PT	Compensation	Start Date	End Date
Peter O’Brien	WRHS	Transfer	Teacher	FT	\$56,437.00 WREA BA+15, Step 1	9/1/23	6/30/24
Diana Organowska	District	Renewal	Behavioral Services	FT	\$71,721.00 WREA MA Step 8	9/1/23	6/30/24
Carl Morelli	District	New Hire	Business Office Transition to BA	PT	\$500.00 per diem (not to exceed 8 days)	7/18/23	7/31/23

P8: (M) Approval of Mentor

Upon the recommendation of the Superintendent, the Board of Education approves the following request of mentors.

Name	Location	Position	Mentor	Start Date	End Date
Peter O'Brien	WRHS	History Teacher	Kimberly Forsyth	9/8/23	6/21/24
Mary Vazquez	WRHS	Spanish Teacher	Joseph Mojkowski	9/8/23	6/21/24

P9: Approval of Mentor

Upon the recommendation of the Superintendent, the Board of Education approves the following request of mentors.

Name	Location	Position	Mentor	Start Date	End Date
Elizabeth Lezajski	WRIS	Special Education 4th/5th Grade Self Contained	Laurie Lanfranchi	9/1/23	6/21/24

P10: Approval of WRIS Co-Curricular Appointment for the 2023-2024 School Year

Upon the recommendation of the Superintendent, the Board of Education approves the following co-curricular appointment:

Co-Curricular 2023-2024	Teacher	Salary
STEM Club 4-6	Teresa Sculco	\$861

P11: (M) Approval of Personnel Appointment

Upon the recommendation of the Superintendent, the Board of Education approves the following personnel appointment:

Name	Location	New Hire Replacement Transfer	Position	FT/PT	Compensation	Start Date	End Date
Carl Morelli	District	Replacement	School Business Administrator/Board Secretary	FT	\$130,000.00* (pro-rated)	8/1/23	6/30/24

*pending ECS approval

MOONACHIE INCLUDED: P – 3, 5, 6, 7, 8, 11

MOTION_____ , SECOND_____

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mr. O’Byrne			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried

WOOD-RIDGE ONLY: P – 1, 2, 4, 9, 10

MOTION_____ , SECOND_____

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mr. O’Byrne			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried

POLICY – Mr. Richard Fallon, Chairman

P&R 1: (M) Approval of Policy(ies)

Upon the recommendation of the Superintendent, the Board of Education approves the following:

	Policy #	Title	Abolish	New	Revised	First Reading	Second Reading
a.	2161	Acceptable Use of Computer Network/Computers and Resources			X		7/17/23
b.	5460	High School Graduation			X	7/17/23	

https://drive.google.com/file/d/1mrlZZXU_GxSYt-u1zuEbIh3XCTYwzgQp/view?usp=drive_link

https://drive.google.com/file/d/1htUW-q8KoVzTDVkgRQNv9LofoCNA1ijo/view?usp=drive_link

MOONACHIE INCLUDED: P&R – 1

MOTION _____, SECOND _____

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mr. O’Byrne			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried

WOOD-RIDGE ONLY: P&R – None at this time

BUILDING & GROUNDS - Mr. Joseph Biamonte, Chairman

Nothing at this time

FINANCE - Mr. Christopher Garvin, Chairman

F1: (M) Approval of Bills List

Upon the recommendation of the Business Administrator, the Board of Education approves the following:

- a. Bills List for Month of **July 2023** in the amount of **\$614,203.04**
- b. Manual checks from **06/22/2023 to 07/12/2023** in the amount of **\$317,643.71**
- c. Payroll Transfers for the month of **June 2023** in the amount of **\$ 3,206,022.71**
- d. Enterprise Funds for the month of **June 2023** in the amount of **\$1,349.34**

F2: (M) Approval of Monthly Financial Reports of the Board Secretary and Treasurer

Upon the recommendation of the Business Administrator, the Board of Education approves the Monthly Financial Reports of the Board Secretary and Treasurer for month of May 2023 which are on record in the Business Office for review.

F3: (M) Approval of Certification of Balance Budget

Upon the recommendation of the Business Administrator, the Board of Education approves the Certification of Balance Budget that no major account or fund has been over-expended in violation of statute NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

F4: (M) Approval of Budget Transfers

Upon the recommendation of the Business Administrator, the Board of Education approves the Budget Transfer authorization of line item transfers for the month of May 2023 which are on record in the Business Office for review.

MOONACHIE INCLUDED: F – 1, 2, 3, 4

MOTION _____, **SECOND** _____

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mr. O'Byrne			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried

WOOD-RIDGE ONLY: F – None at this time

BOARD OPERATIONS

BO1: (M) Approval of Agreement with Bergen County Special Services for participation in the Suspension Alternative Program (SAP)

Upon the recommendation of the Superintendent, the Board of Education hereby approves the agreement with Bergen County Special Services for participation in the Suspension Alternative Program (SAP) for grades 7-12. Cost for the 2023-2024 school year is \$750 for five weeks of services with a \$150 fee added for each additional week needed.

BO2: Approval of Monthly Before CARE Fee Schedule 2023-2024

Upon the recommendation of the Superintendent, the Board of Education approves the following fee schedule for the Before CARE Program for the 2023-2024 school year:

***** 7:00 to 8:00 *****

Number of Days	1st Child	Additional Children
5	\$105	\$100
3	\$75	\$70

Daily Drop-in Rate is \$10

BO3: Approval to Monthly After CARE Fee Schedule 2023-2024

Upon the recommendation of the Superintendent, the Board of Education approves the following fee schedule for the After CARE Program for the 2023-2024 school year:

***** 3:00 to 6:00 *****

***** 3:00 to 4:30 *****

Number of Days	1st Child	Additional Children	1st Child	Additional Children
5	\$315	\$305	\$285	\$275
3	\$265	\$255	\$230	\$220

Daily Drop-in Rate is \$50

Fees for Late Pick Up After 6 pm:

6 - 15 minutes = \$35.00

16 - 30 minutes = \$65.00

31 - 45 minutes = \$95.00

BO4: (M) Approval of Renewal Contract with Vent Tech for the 2023-2024 School Year

Upon the recommendation of the Business Administrator, the Board of Education approves the contract renewal with Vent Tech for Cafeteria Exhaust Systems for the period from July 1, 2023 through June 30, 2024 at the following costs:

Wood-Ridge Jr/Sr High School: August & November 2023 and March 2024 @ \$925.00 each service	\$2,775.00
Wood-Ridge Intermediate School: October 2023 and January & June 2024 @\$600.00 each service	\$1,800.00
Total Cost of Annual Service:	\$4,575.00

BO5: (M) Approval of the Firm of Lerch, Vinci & Higgins, LLP to Perform the Annual School Audit of the 2022-2023 Fiscal Year

Upon the request of the Business Administrator, the board approves the firm of Lerch, Vinci & Higgins, LLP to conduct the audit of the 2022-2023 fiscal year and approves the rates for 2024 listed below. The amount for these services will be \$32,500. Standard billing rates for 2024 are as follows:

Partners	\$ 160 - \$190 per hour
Managers	\$ 135 - \$150 per hour
Senior Accountants/Supervisors	\$ 100 - \$125 per hour
Staff Accountants	\$ 80 - \$95 per hour
Other Personnel	\$ 50 per hour

BO6: (M) Approval of the Renewal Contract with Kenney, Gross, Kovats & Parton, LLP., for the 2023-2024 School Year

Upon the recommendation of the Business Administrator, the Board of Education approves the legal agreement with Kenny, Gross, Kovats, & Parton for the period from July 1, 2023 through June 30, 2024, at the following costs:

Monthly retainer payment	\$700.00
Billing rate for basic legal services	\$145.00 per hour
Monthly retainer payment for preparation and appearance at one monthly Board Meeting	\$300.00

BO7: (M) Approval of Renewal Contract with Polaris Galaxy Insurance, LLC for the School Alliance Insurance Fund (SAIF) (REVISED)

Upon the recommendation of the Business Administrator, the Board of Education approves the renewal contract with Polaris Galaxy Insurance, LLC for the 2023-2024 school year for the following coverage in the School Alliance Insurance Fund:

COVERAGE	2023-2024 PREMIUM	LIMITS	COMPANY
Property	\$90,973.00	--	SAIF
Environmental	\$4,920.00	--	SAIF
Boiler & Machinery	Included	--	SAIF
Electronic Data Processing	Included	--	SAIF
Crime	\$1,054.00	--	SAIF
General Liability	\$15,707.00	\$10M	SAIF
Auto	\$1,835.00	\$10M	SAIF
School Board Legal	\$47,019.00	\$5M	SAIF
Excess School Board Legal	\$3,253.00	\$5M	SAIF
Total SAIF Package:	\$164,761.00		
NJ UEP (Excess Umbrella)	\$21,808.00	\$30M	Hudson/Allied/Great American
NJ CAP (Excess Liability)	\$10,286.00	\$25M	Firemen's Fund
Business Travel AD&D Policy	\$2,700.00	--	AC Newman 3 year
Public Official Bond-Murray	\$1,100.00	--	Hartford
TOTAL FOR 2023-2024	\$200,655.00		

BO8: Approval of Category Two Fiber Specifications Bid, Form 470 #230019955

Upon the recommendation of the Business Administrator, the Wood-Ridge Board of Education approves the purchase fiber optic cabling and related professional services from Extel Communications for Catherine E. Doyle School.

BO9: Approval of Category Two Cabling Specifications Bid, Form 470 #230019952

Upon the recommendation of the Business Administrator, the Wood-Ridge Board of Education approves the purchase of cat 6 cabling and related professional services from Extel Communications for Catherine E. Doyle School.

BO10: Approval of Category Two Specifications Bid, Form 470 #230019942

Upon the recommendation of the Business Administrator, the Wood-Ridge Board of Education approves the purchase of data networking equipment and associated licenses, components, and professional services; wireless equipment and associated components and professional services from JCT Solutions for Catherine E. Doyle School.

BO11: (M) Approval of Amendment to the Long-Range Facilities Plan to Reflect the Addition of Modular Classroom Units at the Catherine E. Doyle Elementary School

Whereas, The Board of Education of Wood-Ridge in the County of Bergen, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

MODULAR CLASSROOM UNITS AT CATHERINE E. DOYLE ELEMENTARY

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF WOODRIDGE IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project(s).

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution.

Section 4. This project is being funded as an “other capital project” and will not require state funding and the District is not seeking a Grant.

Section 5. This resolution shall take effect immediately.

MOONACHIE INCLUDED: BO – 1, 4, 5, 6, 7, 11

MOTION_____, **SECOND**_____

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mr. O’Byrne			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried

WOOD-RIDGE ONLY: BO – 2, 3, 8, 9, 10

MOTION_____, **SECOND**_____

		In Favor	Opposed	Abstain
ROLL CALL:	Mr. Fallon			
	Mr. Garvin			
	Mr. O’Byrne			
	Mr. Vaccaro			
	Mr. Biamonte			
	Mr. Nieves			

Motion Carried